## AISD Social Studies

$$
\begin{aligned}
& \text { NEW TEACHER } \\
& \text { SURVIVAL GUIDE }
\end{aligned}
$$

By Cherry Whipple
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## General Strategies




## Visual Analysis Strategies

## 1-APPARTS

7 - Interview an Image
Show an image. Have students assume a role of a person or object in the image. Teacher of another student "interviews" the objects and people to gain perspective.

10 - Who, What, When, Where


When presented with an image, students automatically identify:
$A=$ author
$\mathrm{P}=$ place and time
$P=$ prior knowledge
A = audience
$\mathrm{R}=$ reason
$T=$ the main idea
$\mathrm{S}=$ significance
(AP Strategy)


8 - Graphic Notes Organizer
List the People, Objects and Activities. Make inferences and draw conclusions based on what is in the image.

| People | Objects | Activities |
| :--- | :--- | :--- |
|  |  |  |
|  |  |  |

When presented with an image, students automatically identify:
$\mathrm{S}=$ speaker
$\mathrm{O}=$ occasion
A = audience
$\mathrm{P}=$ purpose
$\mathrm{S}=$ subject
$\mathrm{T}=$ tone
(Pre-AP Strategy)
5 - People, Objects, Activities

## Vocabulary Strategies

1-Concept Attainment Show examples and nonexamples of a concept. Have students "build the rules."

| Primary | Secondary <br> Sources |
| :--- | :--- |
| Sources |  |
| Receipt | Textbook |
| Autobiography | Biography |
| Photograph | News article |

## 4 - PictoWords

Have students create posters for the word wall by creating a visual for the word that uses the word as part of the visual.


## 2 - Word Splash I

"Splash" 8-10 words from the lesson/unit on the board.

- Students discuss what they know about the words and speculate on the subject matter to be learned.
- Students categorize the words.
- Students use the words as they turn what they have learned into a narrative summarizing what they have studied

3 - Word Wall
Create a "poster" for major terms. Use visuals and make the words large enough to read from a distance. Post on the wall as progressing through the unit. Leave up for the entire unit.

## 5-Word Bank

Provide a word bank for students to use in class. Expect students to use the academic language when they answer in class, discuss among themselves, write, etc.

| 7 - VVWA |
| :---: |
| Create a VVWA chart |

(Vocabulary word, Visual, Word Definition, and Personal Association) for the word...

| $\mathbf{V}$ | $\mathbf{V}$ |
| :---: | :---: |
| $\mathbf{W}$ | $\mathbf{A}$ |

10 - Concept Circle

Title is the word/concept. Add characteristics and examples.

# Example-Levels of Questions 

War Abroad, War At Home

## I Vietnam: America's Longest War

A. Level I

1. Why was the Tonkin Gulf Resolution drafted? What did it state?
$\square$ As conditions grew worse or Americans in Vietnam, President Johnson needed a reason to launch a bombing campaign in North Vietnam. When two U.S. destroyers were attacked by North Vietnamese patrol boats, Johnson ordered air strikes and devised the Tonkin Gulf Resolution. It granted him the authority to take any necessary measures to protect Southeast Asia from North Vietnamese aggression and indirectly served as a declaration for war
2. What was President Johnson and General William Westmoreland's original strategy for winning this "conflict?"
$\square$ They would engage in a "war of attrition" during which continued bombing would eventually exhaust North Vietnam's resources and weaken them when the-United States sent in its ground forces
3. How did the war in Vietnam affect Americans in the US?
$\square$ The war cost Americans $\$ 21$ billion each year. This large military budget was allotted for by incorporating a $10 \%$ surcharge on individual and corporate taxes. The fund also came from dipping to the "protected" Social Security fund. Americans also felt the burden of the war because of vast inflation.
B. Level II
4. How did the media provoke tension regarding the war?
$\square$ Because President Johnson had not wanted the American public to place its attention on the war, he had avoided publicizing the full details. Once Americans discovered the honorific truth, they were outraged. The media only served to fuel their outrage by exposing graphic video from Vietnam on the news while insinuating that the President was not credible.
5. Despite the protests by American citizens, why did the government continue to adhere to the Truman Doctrine during the Vietnam War?
$\square$ Truman's Doctrine essentially stated that the United States needed to contain the spread of Communism. It's likely to say that when the war began, the government truly believed that Communism was a threat to their Capitalistic nation, and that threat needed to be contained before it spread. However, as the war continued, it seemed that presidents refused to give up. They refused to not only lose this war against containment but also accept that hundreds of thousands of soldiers had died in vain. So, each one thought that this little war against guerilla forces could be won if they just attacked once more and threatened the enemy one more time.
C. Level III
6. Why would President Johnson deceive the nation by calling for restraint in Vietnam during his election campaign but asking Congress to send in more troops only months after being elected?
$\square$ It seems that Lyndon B. Johnson had great hopes for America with his dream of a Great Society and didn't think that the war would stand in his way. So, it's possible that when he made his promises for restraint, he believed that he could quickly resolve the conflicts in Vietnam without further military involvement. However, when the time came for him to act, he was afraid of repeating the mistakes his predecessors had made in dealing with foreign politics and sent in more troops. Perhaps he believed a quick victory could be reached since America was the strongest military power in the world whereas the North Vietnamese were only armed peasants. When victory for the US never came, he was forced to clandestinely keep America in Vietnam in order to avoid a Communist takeover. He also wanted to end the quasi-war quickly because he was trying to promote his Great Society and didn't want Americans to become distracted by the war.

## Example-Using Subheadings

Students who read both primary and secondary sources must learn how to extract the main idea from specific details. Often students get overwhelmed by the details and have a difficult time understanding the main point. One strategy to help students generate a main idea from specific detail asks students to take notes using the subheadings which accompany most textbooks. Many students have learned how to use a formal outline to take notes on a chapter, but over time for some students, this can become a clerical exercise lacking focus. Using subheadings encourages student to think about the main ideas.

## Directions for the Teacher:

Assign an appropriate reading
Require students to turn each subheading into a complete sentence that expresses the main idea of that section.

## Directions for the Students:

As you read, pay close attention to the subheadings of the chapter.
As you read, take notes on the specific details in the subsection.
Use these notes to turn the subheading into a complete sentence that expresses the main idea of that subsection. The subheading must be included as part of the sentence.
After reviewing the sentences you have written, return to the section heading and make a complete sentence from the section title that expresses the main idea of the entire section.
After completing the chapter, turn the chapter title into a complete sentence that expresses the main idea of the entire chapter.

## Extension:

Students could also use note cards for this technique with a subheading sentence on one side and specific evidence on the other. These cards could be used as study guides enabling students to see the relationship between the specific information and the broader concept, and the subordination of details to main ideas. If students number each note card it would also reinforce the logical sequencing of ideas.

## Example-One-Pager

## Description:

A "One-Pager" is a single-page response to your reading that allows you to respond creatively to your understanding of the text.
Purpose:
A "One-Pager" allows you to express your thoughts in a different way by connecting the verbal to the visual. It connects the thoughts, ideas, and concepts of a text to your own thought and can transform the text into concrete images.

## Directions:

- Use unlined, plain, white paper.
- Separate the page into 4 horizontal sections. (See example below and on back of handout)
- Pull out a quotation from your reading and write it in the 1st section of your paper. Use this as a springboard to explore your own ideas. Make sure it represents your reading of the text.
- In the second section, use a visual image or images (this can be drawn, downloaded or cut from magazines) to create a central focus to your page.
- Around this image, cluster 10 significant facts, descriptions, and/or ideas about the subject. Pull these details from the text.
- In the third section, write a personal statement/reflection about what you have read. (2-4 sentences)
- In the fourth section, write 2-3 thoughtful questions and answer them. (Write questions that ask "how" or "why", not questions with one-word or insignificant answers.)
- Create the One-Pager in such a way that your audience will understand something about your thinking about what you have read.
- Feel free to create your One-Pager on the computer. You can also use colored pens or pencils. The more visually appealing, the more your readers can learn from your patterns of thinking.


## Example-Conceptual Identifications

Often students are asked to identify certain terms, but these terms tend to be specific and lead to memorization without analysis. Conceptual identifications encourage students to actively read their textbook and to analyze and interpret what they read. Using conceptual identifications, both teachers and students can learn to use factual details to help comprehend broader concepts.
Conceptual identifications ask students to take a broad concept, define it, give an example of it, and explain its historical and general significance. At each level, there are challenges to be met using this technique. At the Pre-AP level, students learn to use an example to support a broader term, and to make mean-

| Term |
| :--- |
| Describe |
| Define |
|  |
| Explain historical significance |
|  |
|  |
|  |
| Give examples | ing out of discrete historical facts by determining their significance. At the AP level, students are challenged to organize many historical details under a specific concept, and to distinguish essential historical elements from non-essential elements, making the students active and discerning readers.

## Persia Graphic Organizers

Political Characteristics

Structure
War

Treaties
Courts/Laws

Leaders
Citizen Participation

Loyalty to Leaders

Gender and slaves
Money system

State control of trade/industry
Labor systems
Agriculture/Industry importance

Levels of international trade
Levels of technology

## Religious Characteristics

Holy books
Beliefs/teachings
Social Characteristics
Dress
Language
Social classes - slavery
Intellectual Characteristics—The Arts

Art and music
Writing and literature

Lifestyle
Entertainment

Conversion—role of missionaries Importance on societal interaction

## Geographic Characteristics

| Location | Human Interaction | Spatial Diffusion |
| :--- | :--- | :--- |
| Physical | Movement |  |


Conclusion




## Class Participation Rubric

Name $\qquad$ Date

Please indicate your class participation level for this week. I will use these, in conjunction with my own observations about your participation, to determine this component of your grade.

| 90-100\% | These students are always on time and prepared. They independently take risks, assert an opinion and <br> support it, and respond respectfully to others. Through participation and inquiry, these students consis- <br> tently demonstrate a genuine desire to learn and to share ideas with the class. Furthermore, through their <br> discussion, it is obvious that they have read the books or assigned readings. They take an active role in <br> their own learning. Consistently on-task during reading and work times. |
| :--- | :--- |
| $80-89 \%$ | These students are generally prepared and almost always on time or always on time. Although they may <br> take fewer risks, they still assert opinions, support them, and respond respectfully to others. Through <br> less frequent participation and inquiry, these students generally demonstrate a genuine desire to learn <br> and to share ideas with the class. Although their participation may be less, it is still obvious that they <br> have done the reading or completed the assignment. They take an active role in their own learning. |
| $70-79 \%$ | These students generally participate infrequently and may not be prepared to discuss the reading or as- <br> signment with detail or substance. They may be late to class regularly. They hesitate to share ideas and <br> to take risks, and at times may be disengaged from the discussion. These students may not always re- <br> spect the opinions of others. They do not regularly take an active role in their own learning. |
| $60-69 \%$ | These students speak rarely and are often either unprepared or shallow in their responses. They are fre- <br> quently late to class. They do not ask questions and are unwilling to share ideas with the class. These <br> students display poor discussion skills, and they may be intolerant of the opinions of others. They infre- <br> quently take an active role in their own learning. |
| $50-59 \%$ | These students do not ask questions or share ideas with the class. They may even try to interrupt the <br> flow of the discussion. These students may also display poor discussion skills, and/or be intolerant of the <br> opinions of others. They do not take an active role in their own learning and may try to disrupt the learn- <br> ing of others. Consistently off-task during reading or work times, and do not arrive on time or prepared <br> for class. |

What went well for you this week?

What areas need attention? What do you need to improve?

|  |  | Essay Rubric |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | $\begin{gathered} \hline \text { Superior - } 5 \\ 8-9 \\ 90-100 \\ \hline \end{gathered}$ | $\begin{gathered} \hline \text { Strong-4 } \\ 6-7 \\ 80-85 \\ \hline \end{gathered}$ | $\begin{gathered} \hline \text { Adequate - } 3 \\ 4-5 \\ 70-75 \\ \hline \end{gathered}$ | $\begin{gathered} \text { Weak - } 2 \\ 2-3 \\ 60-65 \end{gathered}$ | $\begin{gathered} \text { Unacceptable - } 1 \\ 1 \\ 50 \\ \hline \end{gathered}$ |
| Thesis and Introduction | Superior, complex thesis; fully addresses the complexity of the question; takes a position; provides organizational categories; contains background info with time period and relevant info | Strong complex thesis; fully addresses the question; takes a position; provides some organizational categories; contains background info with time period and relevant info; may be weak in 1-2 areas | Clear but simple thesis; may not fully address the questions; contains organizational categories; limited background information | Undeveloped thesis; simple; does not fully address the question; takes a position; missing categories, lacks background information | No thesis and no background information |
| Concrete Facts | Excellent use of concrete, specific facts, with a detailed descriptions | Good use facts as evidence, with adequate descriptions, but needs more | Includes some facts, but clearly needs more and/ or lacks adequate descriptions | Limited facts and/ or no descriptions: facts not specific, accurate, and relevant | No specific facts or does not fit the prompt |
| Analysis and Commentary | Excellent analysis of key issues that ties the facts to the thesis and topic sentences | Good analysis of key issues; facts not tied specifically to the thesis | Needs more analysis of key issues | Laundry list of facts not connected with analysis; Contains vague statements or generalizations not supported by facts | Historical errors; lacks both facts and analysis |
| Organization | Extremely well-organized essay; topic sentences tied to thesis | Well-organized; topic sentences fit with body paragraphs, but may not match thesis | Fairly well-organized; topic sentences present but weak | Weak organization; topic sentences present but very weak; rambling style | Poorly organized; no topic sentences |
| Mechanics | Extremely well-written essay; typed or excellent penmanship; limited grammatical and spelling errors | Well-written essay; typed or good penmanship; a few spelling or grammar errors that don't detract from meaning | Clearly written; some difficulty reading due to penmanship; several spelling or grammatical errors | Poor penmanship but readable; many spelling and grammatical errors; Uses " l", "we", "you", "us", "our", etc.; connects ideas to today when not asked to | Hard to read due to penmanship; difficult to understand due to grammar and spelling errors |

## Discussion Rubric

Student: Period: Date:

|  | Exemplary | Effective | Minimal | Unsatisfactory |
| :---: | :---: | :---: | :---: | :---: |
| SUBSTANTIVE |  |  |  |  |
| - States and identifies issues | Accurately states and identifies issues | Accurately states an issue | States a relevant factual. ethical, or definitional issue as a question | Does not state any issues |
| - Uses foundational knowledge | Accurately expresses relevant foundational knowledge pertaining to issues raised during the discussion | Accurately expresses relevant foundational knowledge pertaining to an issue raised during the discussion | Accurately expresses relevant foundational knowledge pertaining to an issue raised by someone else | Does not express any relevant foundational knowledge |
| - Stipulates claims or definitions | Pursues an issue with a stipulation | Does not stipulate a claim or definition | Does not stipulate a claim or definition | Does not stipulate a claim or definition |
| - Elaborates statements with explanations, reasons, or evidence | Pursues an issue with one or more elaborated statements | Pursues an issue with at least one elaborated statement | Elaborates a statement with an explanation, reasons, or evidence | Does not elaborate any issues |
| - Recognizes values or value conflict | Recognizes values or value conflict | Does not recognize value or value conflict | Does not recognize value or value conflict | Does not recognize value or value conflict |
| - Argues by analogy | Uses analogy to advance the discussion | Does not use analogy to advance the discussion | Does not use analogy to advance the discussion | Does not use analogy to advance the discussion |
| PROCEDURAL |  |  |  |  |
| - Invites contributions from others | Engages others in the discussion by inviting their comments | Invites comments from others | Does not invite comments from others | Does not invite comments from others |
| - Acknowledges the statements of others | Engages others in the discussion by acknowledging their contributions | Does not acknowledge the statements of others | Does not acknowledge the statements of others | Does not acknowledge the statements of others |

## Seating Chart

1. Write each student's name on small post-it notes.
2. Arrange the sticky notes to match your seating arrangement on a piece of plain white paper or tagboard.
3. Stable a sheet of clear acetate, commonly known as a write-on transparency sheet.
4. To Take Attendance: Use a transparency marker to take attendance on the transparency sheet. At the end of the day, just wipe it clean.
5. Easily re-arrange the sticky notes whenever you need to change your seating arrangement.
6. Use different colors of post-its to code students by different criteria, such as gender, learning needs, modification, etc.


## Tips to Ease 1st Day Jitters

1. Know the rules. Get acquainted beforehand with school policies and procedures, such as opening and closing hours, attendance procedures, fire drill regulations, lunchroom regulations, nurse services, etc.
2. Find out where. Familiarize yourself with the building: locate the exits, the principal's office, the gym, the nurse's office, the cafeteria, the supply room, the faculty lounge, media center, and so forth.
3. Introduce yourself. Meet the teachers in your hall. They can be of real help in the first few weeks of school. And take the time to say "hello" to other important people in your building-the librarian, the counselors, the school nurse, the cafeteria workers, and the custodians.
4. Decorate your room. Get your room ready. Make sure your classroom is friendly and livable for opening day. Put up pictures, design a colorful bulletin board, and add a few plants.
5. Use traditional seating. Start with the traditional arrangement of desks until you've established control and know your students' names. Make a temporary seating plan. (You'll want to change it later, but it'll put you in command on opening day and help you learn names.)
6. Get your materials ready. Make sure you have all the materials you'll need for getting school under way—paper, pencils, books, and so forth.
7. Get there early. On the first morning, arrive early so you'll have time to ask any last-minute questions, go over final plans, and relax before the students come in.
8. Greet your pupils. Be in your room when the pupils arrive. Post your name, subject, and room number outside your door and have your name written on the chalkboard. Greet the students with a smile and a pleasant "Good Morning." Encourage them to be seated and remain so.
9. Get down to business. Make opening exercises brief. Your goal for the morning is to get down to business. Post the day's schedule and your class agenda on the board so students will know what to expect.
10. Plan, plan, plan. Create lesson plans for the first few days. Plan at least twice as much as you think you can cover. Write down everything. Detailed plans will give you a feeling of security when facing the class for the first time.
11. Go over the rules. Introduce yourself to your classroom rules and regulations the first day. There must be a way of getting books and materials, of sharpening pencils, of entering and leaving the room, and so forth.
12. Start the learning. Make the first day of school a real one. Accomplish some constructive learning with your students. A good start yields big dividends later on.

## Links of Interest

Teacher's Network—http://teachersnetwork.org
Inspiring Teachers-http://www.inspiringteachers.com/
Teaching Tip Articles (scroll to the bottom) - http://www.worksheetlibrary.com/teachingtips/
"Top 10 Common Teaching Mistakes For Teachers To Avoid"-http://k6educators.about.com/od/helpfornewteachers/tp/ mistakes_new.htm
"Back-to-School Guide for Beginning Teachers (and Not-So-New Teachers Too)!" - http://www.education-world.com/ a_curr/curr264.shtml
New Teacher Links from Busy Teacher's Cafe—http://www.busyteacherscafe.com/teacherlinks/newteachers_links.htm
Lots of Links from Middleweb-http://www.middleweb.com/1stDResources.html
New Teacher Resource Center-http://newteacherresourcecenter.com/

## Blogs and Forums

http://www.proteacher.net/index.cgi?az=list\&forum=the_vent
http://www.theteacherscorner.net/forums/forumdisplay.php?f=37


## Organization

1. Buy a binder to organize your paperwork. Find one that you really like since you'll carry it with your everywhere.
$\square$ Buy a binder to use for the entire year as your official teacher notebook. Find one that you really like since you will carry it with your everywhere. Don't buy a cheap one with clasps that will bend or a cover that will crack under the strain of carrying all your paperwork.
$\square$ Create a cover or label to quickly identify your notebook. A fabric book cover can be changed depending on your whim or the season. Quick cover changes can also be achieved with a binder that has a clear, plastic pocket where you just slide in different covers. Craft stores sell "designer" paper if you want to make a unique statement and these can be changed periodically for fun. If you prefer simplicity, just stick a label in the spine with your name and room number. Make sure to have your name and contact information clearly labeled somewhere so it can be returned if lost.
$\square$ Add dividers, either purchased or homemade. If you make your own, buy card stock or some heavy paper and add stick-on tabs to label each section. Label your dividers "Calendar," "Gradebook," "Lesson Plans," "Class Info," "Seating Charts" and "Miscellaneous." You can add other sections, if desired, but keep it manageable or your binder will become too bulky to carry.
$\square$ Add a pouch or stick-on pocket to your binder to hold essentials, such as pens and sticky notes. Use the sticky notes to jot quick notes to yourself or add things to your calendar or lesson plan quickly. Also add a large plastic pocket to hold things that you need to file and loose papers.
$\square$ Purchase an academic calendar from the stationary store or create your own in a word processing program. Keep only one semester at a time in your teacher binder to cut down on bulk. Printing on both sides of the paper also cuts down on size. Write in appointments, meetings and reminders. Consider using pencil for dates, meetings, and appointments that may be changed. Sticky notes also work well for flexible calendar entries and they come in a variety of colors and are of a size to fit neatly into the squares of the calendar. Colored ink or highlighters can be used to mark very important dates
$\square$ Keep grades in the gradebook section using the old-fashioned paper version or by printing out updated gradesheets from your grade program. Add a few blank class roster sheets with columns for jotting down grades on the fly that can later be added to your grade program or gradebook. Always use pencil when entering grades.
$\square$ Design your own lesson plan sheets on the computer or purchase commercial ones from the local teacher supply store. Write in pencil in case you need to make quick changes, or attach a sticky note over an old lesson plan to update it. Keep only lesson plans for the current two units or you will end up with a back problem down the road.
$\square$ Carry only necessary class information in your teacher notebook, such as contact information sorted by class. Any student modifications should also be included so you will have the info at your fingertips for conferences or lesson planning. You can keep the seating chart in the class info section or give it a separate divider.
$\square$ Put anything you feel you need to carry around with you that doesn't fit in one of the other dividers in the miscellaneous section. Clear this section out every couple of weeks.
$\square$ Keep one section for blank paper to use as a journal, to-do list, and just general note area. Jot down names, phone numbers, upcoming events, reminders to self, and so forth.

## Organization

2. Use binders to organize curriculum materials for each unit or by grading period. Put a copy of the lesson plan first, then all reproducibles or resources behind the lesson plan. Next year, you'll be ready to go with minimal work.
3. Make a class binder in which you keep all information about each class and track parent communication. Add all class-related documents, such as a syllabus, parent letters, newsletters, and a log of parent contacts by both phone and email. Use this binder to document problems with student behavior, as well. When you attend conferences, bring the class binder with you for documentation.
4. Use 2 sets of desk trays. The first set is for your desk and should be labeled, "To File," "To Grade," "To Do" and "To Copy." The second set should be labeled with each class period or subject and used to store papers that need to be returned to students.
5. File extra copies of each reproducible or handout you use in class. Always keep at least one master copy in the file folder. Use larger dividers to separate units within your file cabinet and use one drawer per subject or grading period. As you begin a new unit, pull all the folders for that unit from the filing cabinet and place them in a file folder holder on
 your desk for easy reference. Each time you begin a new unit, switch out the folders.
6. Organize your desk. Keep lots of little baskets and trays around your desk to organize small items, such as pens, paperclips and notes. Have a file box with hanging file folders, one for each day of the week. Put all materials needed each day within the appropriate hanging folder. At the end of the week, clear out and re-file any remaining papers left in the folders.

## Before School Checklist

[^0]
## Parent Contact Log



## Anecdotal Records

Student Date $\qquad$ Time $\qquad$
Description of Incident

| Interventions | Outcome |
| :--- | :--- |

$\square$

Student $\qquad$ Date $\qquad$ Time $\qquad$
Description of Incident

| Interventions | Outcome |
| :--- | :--- |

Student $\qquad$ Date Time $\qquad$
Description of Incident

| Interventions | Outcome |
| :--- | :--- |

Student $\qquad$ Date Time $\qquad$
Description of Incident

## Tardy Sign-In

| $\checkmark$ | Your Name | Date | Period | Time | Notes |
| :--- | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

Student's Name: $\qquad$ Period: $\qquad$
Parent \#1 Name: $\qquad$ Email: $\qquad$
Home Phone: $\qquad$ Work Phone: $\qquad$ Cell Phone: $\qquad$
Parent \#2 Name: $\qquad$ Email: $\qquad$
Home Phone: $\qquad$ Work Phone: $\qquad$ Cell Phone: $\qquad$
Important information you want me to know about your child:

## AP US History

Parent Information
$\qquad$ Period: $\qquad$
Parent \#1 Name: $\qquad$ Email: $\qquad$
Home Phone: $\qquad$ Work Phone: $\qquad$ Cell Phone: $\qquad$
Parent \#2 Name: $\qquad$ Email: $\qquad$
Home Phone: $\qquad$ Work Phone: $\qquad$ Cell Phone: $\qquad$
Important information you want me to know about your child:

## AP US History

Student's Name: $\qquad$ Period: $\qquad$
Parent \#1 Name $\qquad$ Email: $\qquad$
Home Phone: $\qquad$ Work Phone: $\qquad$ Cell Phone: $\qquad$
Parent \#2 Name: $\qquad$ Email: $\qquad$
Home Phone: $\qquad$ Work Phone: $\qquad$ Cell Phone: $\qquad$
Important information you want me to know about your child:


Notebook Check

| Item | Points |
| :--- | :--- |
| Video Guide—Road to War \& World at <br> War |  |
| PAI 35—Impact of WWII |  |
| Graphic Organizer: Cold War (causes <br> OR effects) |  |
| PAI 40—Fighting Cold War at Home |  |
| Video Guide—Post-War Years |  |
|  | Total |
| Item - Daily HW Grades | Points |
| PAI 34—Origins of WWII |  |
| Cold War Reading Notes |  |

Essay Grades

| FRQ | Score | DBQ |
| :--- | :---: | :--- |
| 25 | 100 | $29-30$ |
| $23-$ | 95 | $27-28$ |
| 24 |  |  |
| $21-22$ | 90 | $25-26$ |
| $19-$ <br> 20 | 85 | $23-$ |
| $17-18$ | 80 | $20-22$ |
| $15-16$ | 75 | $17-19$ |
| $13-14$ | 70 | $14-16$ |
| $10-12$ | 65 | $11-13$ |
| $8-9$ | 60 | $8-10$ |
| $5-7$ | 55 | $5-7$ |
| $1-4$ | 50 | $1-4$ |


| Notebook <br> Item Grade |  |
| :--- | :--- |
| Percent |  |
| 20 | 100 |
| 18 | 90 |
| 16 | 80 |
| 14 | 70 |
| 12 | 60 |
| 10 | 50 |


| Reading HW <br> 3 Questions |  |
| :--- | :---: |
| Percent  <br> 33 100 <br> 30 90 <br> 27 80 <br> 23 70 <br> 20 60 <br> 17 50 |  |

## Test Grades

Number Score

| Number <br> Missed | Score |
| :--- | :--- |
| 0 | 100 |
| 1 | 98 |
| 2 | 95 |
| 3 | 90 |
| 4 | 85 |
| 5 | 80 |
| 6 | 76 |
| 7 | 72 |
| 8 | 68 |
| 9 | 64 |
| 10 | 60 |
| 11 | 56 |
| 12 | 52 |
| 13 | 50 |
| 14 | 45 |
| 15 | 40 |
| 16 | 35 |
| 17 | 30 |
| 18 | 20 |
| 19 | 10 |
| 20 | 0 |


| 0 | 100 |
| :--- | :--- |
| 1 | 98 |
| 2 | 96 |
| 3 | 94 |
| 4 |  |

## Test Corrections

## What do I do:

Come to Room 260 and get your answer sheet and a copy of the test. For each wrong answer do the following Write the question.
Use your brain and, if necessary, chapter notes/text/notebook to find the correct answer. Write the correct answer.
Write why you got the answer wrong. This requires reflection on how you interpreted the question/answer and why you believe you misinterpreted it.
Write why you know your new answer is correct.
All work must be done INDIVIDUALLY in Room 261. You must make arrangements to come from 8:30-8:50 am, during A Lunch, or afterschool.

## What will I get for doing this?

You will get $1 / 2$ credit added to your test score for each correct, complete and convincing correction. Other benefits include reviewing information which confused you, increasing your understanding of history, and improving your multiple choice test taking skills.

| Test Score | Number Corrected | New Score |
| :--- | :--- | :--- |
| $29 / 50(58 \%)$ | 21 | $39 / 50(79 \%)$ |
| $29 / 50(58 \%)$ | 12 | $35 / 50(70 \%)$ |
| $35 / 50(70 \%)$ | 15 | $42 / 50(85 \%)$ |
| $40 / 50(80 \%)$ | 10 | $45 / 50(90 \%)$ |
| $45 / 50(90 \%)$ | 5 | $47 / 50(95 \%)$ |

## How long do I have to do this?



You have 1 week from the date the test is returned to complete your test corrections.(e.g. test is $1 / 15$; test is returned $1 / 16$; test corrections must be completed by the end of school on $1 / 23$ )

## Do I have to?

No. You will keep you initial test score.
What answers should look like?
Sample Question: Colonial American taverns were all of the following except: (a) frequented mainly by the lower classes (b) another cradle of democracy (c) hotbeds of agitation for the Revolutionary movement (d) important in crystallizing public opinion (e) places providing amusement
Question \#1: The answer should be _A_. I got it wrong because I didn't know the term "crystallizing." I didn't look at the root word - crystal. I also didn't understand "public opinion" so I thought this must be the "exception" answer. I did not pick the correct answer because I thought only lower classes hung out in taverns back then. This time, when I looked at all the choices, I realized b, c and d are about the Revolution so the most likely choices are either a or e. When I looked up information on the role of taverns, I found out all kinds of people hung out in taverns and people played cards and sang so they had amusement.

## Will I get credit for every correction I make?

No. Simply copying or paraphrasing the answer will not earn you any credit. You must show reasoning or reflection. Here is an example of how not to do it:

Questions \#1: The answer should be _A_. The "except" answer is "frequented mainly by the lower classes" because the other answers are correct.



| Grading Policy |  |
| :---: | :---: |
| Grades will be assigned based on a percentage basis: <br> Major Assignments $=60 \%$ : tests, DBQ essays, \& notebook <br> Minor Assignments $=40 \%$ : quizzes, homework, forum postings \& daily assignments <br> FINAL EXAM: The semester final will be similar in format to the AP Test and will count $25 \%$ of the student's semester grade. <br> ERA TESTS: Students can expect 2-3 Unit tests each 6 weeks. Tests will consist of multiple choice questions similar to those seen on the AP exam. <br> QUIZZES: Students can expect 2-3 reading quizzes each unit. Quizzes will consist of approximately 10-20 questions over key vocabulary and must be completed in less than one class period. The format may vary from matching, short answer, or fill-in-the-blank. <br> ESSAYS: 1-2 major essays will be assigned each unit and will be similar to those seen on AP exams. <br> CLASSWORK: In class assignments will include both individual and group work assignments and will be arbitrarily collected for in-depth grading, will be spot checked for completeness, or will be part of the unit notebook grade. <br> NOTEBOOK: Your spiral notebook will be collected on the day of each Unit test and must be totally complete. It will be graded based on completeness, organization and content. Several specific assignments may be graded more thoroughly at this time, as well. <br> HOMEWORK: Homework assignments can be expected every night each week. Typical assignments include textbook readings with annotations or notes, study guide questions, article readings, process activities linked to classroom activities, research for activities and projects, preparation for class discussions, essays, and preparing for tests and quizzes. Students are always welcome to call or email me if they have questions about the assignment or need additional assistance. Homework averages about 5 hours per week, much less than the typical college expectation of 6-10 hours per week! <br> READING QUESTIONS: Each unit a list of study questions will be distributed. Students are to answer the questions, approximately one page each, and these questions will be collected the day of the test. |  |
| Absent Policy <br> Cheating/Plagiarizing |  |
| The nature and format of this course makes it imperative that you be in class every day; therefore, attendance to all class periods unless excused is mandatory. Unexcused absences will not allow for make-up work. Some of the learning in your absence is virtually impossible to make up, but you can minimize the problem by acquiring notes, works, etc. from classmates. ABSENCE: If a test is scheduled the day a student is ab- sent, the test must be made up on the day the student returns (see teacher to set a time). All major assignments due the day of the absence should be dropped off or emailed to Mrs. Whipple or they will be late. Smaller as- signments must be turned in upon return to class. MAKE-UP WORK: Students who are absent should check the class website and the assignment board in the class- room to find out about assignments they missed. I WILL NOT REMIND YOU! Make-up work is the student's respon- sibility. Students have 2 days to make-up work, plus an additional day for each additional absence. Afterwards, the late policy goes into effect. Handouts from class are located in the labeled bin on the back table. TURNING IN ABSENTEE WORK: To turn in absentee work, Write ABSENT at the top of the page and place it in the assignment tray labeled "Late Work." | Students cheating or plagiarizing will receive zero points for that assignment, test, quiz, etc. Allowing your paper to be copied or pla- giarized by another student constitutes cheating and will be dealt with in the same way. Be careful of this when you are re- searching an assignment together with a part- ner! You bear the burden of proof when it comes to plagiarism. Late LRADE: One Day Late = 70\% max. Two Days Late = 60\% max. Three Days Late = 50\% max. After three days, no credit is awarded. TURNING IN LATE WORK: Late work should be placed in the tray labeled "Late Work". |




7 Simple Secrets: What the BEST Teachers Know and DO

Source: Breaux, A. \& Whitaker, T. (2006)

If you want to have a great lesson, you need to plan a great lesson.
over-plan the subsequent activities and make them increasingly challenging plan in short segments that reflect the
Phases of Instruction
be responsive to students' ability to stay focused
be flexible and responsive to the day's events
have clear goals for every lesson promote activity (60/40 rule; students talk $60 \%$ of the time and the teacher talks $40 \%$ of the time)
be proactive about discipline; anticipate typical problems and plan to avoid them
See yourself as an effective teacher.
maintain an organized room
present lessons with enthusiasm
promote discussion
set and maintain routines \& procedures
use consistent consequences
avoid interrupting the learning to
maintain control
be proactive
plan thoroughly and clearly
tell students what they will learn \&
why
monitor actively; move around the room
use worksheets \& text books sparingly
be consistent in how you address be-
havior infractions
handle situations calmly; don't show
frustration
differentiate as needed
use lots of positive reinforcement
smile
establish routines that save learning time
diminish rules ( 3-5 maximum) and have plenty of time-saving procedures teach and expect learning every min-
ute of the day ( bell to bell; holiday to holiday)
be clear about your bottom line(s)
(e.g., "It's never ok to interrupt our learning" or "It’s never going to be acceptable to make fun of some-

## one")

it is never acceptable for you to yell and scream; be firm and clear but always calm
the more out of control the student is, the more in control you must become
Teach for real life.
relate the skills you are teaching to students’ current lives
plan for intentional, active student involvement
believe that every student can succeed project your belief that every student can succeed
teach enthusiastically
project a love for everything you teach assess what you've taught
plan tasks and assessments with a level of support that will guarantee every student's success
move lessons along briskly
model and provide practice; scaffold and gradually release responsibility for learning
Control your attitude.
be positive
avoid gossip, especially in the staff room
expect positive attitudes from your
students; support them in getting it right
treat every piece of students' work as a very important piece of evidence of their learning; mark all students' work (no "trading papers")
act responsibly; respond to things that are not right
don't buy into negativity from a coworker; walk away
maintain positive contact with parents act in recognition that parents are doing their best, care deeply about their children, and want to trust their care to you; show that you deserve that trust! be a faculty model for a positive attitude
Project your professionalism.
dress professionally
be cordial to everyone
differentiate between chitchat and gossip
maintain the dignity and privacy of your students
look for solutions
never see yourself as a victim
maintain self-control
think...then act
be cool and calm
continue to grow professionally maintain your professional dignity
believe that you must do your best, not be the best
make sure your decisions benefit your students
focus on your students' needs
keep assessment authentic
know your students
see yourself as one of many in the
school providing service to your students
take an "across the curriculum" approach to all skills; all teachers are responsible for all subjects
Discipline effectively.
be aware of (if/ when) your students may be "pushing your buttons" appear calm
be consistent
have a discipline plan; use it! manage your stress
use your psychology knowledge to manage your classroom; know what your students will respond to \& use it choose the better ( not the bitter) path treat students with dignity
hold students accountable
act, don't react
look for what is causing misbehaviour talk to students about their wants and needs
control yourself!
find the good in every child; if they
feel good, they are less likely to misbehave
Motivate and inspire your students. create contagious excitement
keep your personal problems and concerns out of the school; maintain professional boundaries
make every student feel special show personal interest in every student know students' backgrounds, both personal and academic; maintain your focus on having and using such knowledge solely for the purpose of the improvement of instruction give lots of specific and genuine praise teach students that "fair" is not necessarily "equal"; believe it yourself!
work on motivating unmotivated students
don't give up on any student, any time, anywhere, ever!


[^0]:    $\qquad$ Where do I obtain supplies such as: paper clips, file folders, markers, stapler, etc.? Do I have the necessary furniture: desks, tables, chairs, teacher's desk/chair?
    Does anything need to be repaired/replaced in the room? If so, whom do I contact?
    If you do not have your own room, do you know where you can store your materials?
    Where is the book room? How do I check out textbooks from the bookroom? How do I checkout books to the students?
    Do you have a procedure for checking in and out materials that are used in class, such as calculators?
    What are the procedures for obtaining, maintaining, and turning in lesson plans and grades?
    What/who is the ITS person? Where is that person located?
    When do I receive a laptop? From whom? Where?
    What audiovisual equipment and/or computers are available, and what are the procedures for obtaining materials?
    What procedures do you have for student's arrival and dismissal?
    Have you made and posted rules, consequences, and rewards?
    What procedures are there for clinic passes, hall passes, office passes, fire drills?
    How are students referred to the office?
    What are the cafeteria procedures for students and teachers?
    Who is the Campus Officer and where is he/she located?
    Who is my department chair and/or team leader?
    Do I have a campus mentor? If so, who is it?
    Who is my PDAS evaluator?
    When are faculty meetings?
    When are PTA meetings? Am I expected to attend?
    If there are students with special needs who will leave my class, when/how will I know?
    How do I complete progress reports, report cards, and grades? When are these reports due?
    Where is the ISS room, and how are assignments handled?
    Do I need to inventory materials, books, instruments, and/or supplies?
    What is the campus dress policy for faculty?

